

Financial Agreement

By entering into therapy, we have begun a professional relationship with financial implications. Financial matters are extremely important to all of us. I welcome your questions and comments regarding my financial policies, to reduce the chance of misunderstandings or difficulties.

Fees

My fee is currently \$150 per individual session. Group and workshop rates vary. Occasionally, my hourly fees must be raised to cover increased expenses. I will give you sufficient notice prior to any increase.

Payment

Payment in full is expected at each session. Please bring your checkbook or exact change with you. There will be a \$30 charge for every check returned or resubmitted. Soon I will begin accepting credit cards at my office, and I can let you know when this option is available if you are interested in paying in this way. Payment plans can be arranged as needed, under certain circumstances and with advance notice. Please don't let financial concerns keep you from getting what you need.

Flexible Spending Healthcare Accounts

If you have a tax-free, healthcare flexible spending account, therapy is a reimbursed healthcare expense. I am happy to provide you with a receipt, so that you can receive reimbursement for fees paid. These accounts do not typically require a diagnosis for reimbursement.

Insurance

Some insurance plans will reimburse you for out-of-pocket expenses for therapy with out-of-network providers, so check with your insurance company. In such instances I can provide a receipt for you to submit to your insurance company. Insurance companies require a mental health diagnosis for reimbursement; therefore, we will discuss appropriate diagnoses prior to the provision of any receipt with this information included.

Appointments and Cancellations

If you miss an appointment, or cancel with less than 48 hours notice, you will be charged the full fee. Exceptions may be made for emergencies. If you need to cancel, please call the office (215) 233-2002 at any time, day or night, and leave a voicemail.

Phone Consults

A phone consultation is a mutually agreed upon appointment by phone, in an emergency, due to inclement weather, or when unusual circumstances preclude our meeting face to face. The fee for a phone consultation is \$40 per 15-minute block. It costs a minimum of \$40 whether you speak for 1 minute or 15 minutes of each block. If you have a simple question or concern, or need to discuss appointment times, there is no charge. If you have a regularly scheduled appointment and are unable to come into the office, we may be able to have our session by phone. Please note that, under these circumstances, the standard professional fee of \$150 applies – unless you have given at least 48 hours advanced notice.

I have read, understand, and agree to the terms stated above.

Client Signature: _____ Date: _____

Print Name: _____